



Director of Football

Voting member - 3 year term

Responsibilities may include but are not limited to the following:

- Attends all NYFL football meetings and preseason roster exchange day
- Works with VP to manage football roster on TeamSnap
- Works with President as football liaisons to SCHS varsity coach and Hart MS coaches to align our programs
- Provides budget to President & Treasurer that may include:
 - Helmet refurbishment
 - New helmets
 - Jersey estimates
 - Shoulder pads
 - Practice jerseys (replacements)
 - Practice pants (replacements)
 - Game pants (replacements)
 - Guardian caps Orders new equipment (replacements)
 - Ordering info and contact #
 - Game socks
- Inventories uniforms and football equipment for reports to Treasurer and President for potential replacement purchases (April)
- Works with current coaches to determine how many coaches are needed and has president send out info email about open coaching positions after registration - April mid Feb
 - Works with current coaches to appoint new coaches
- Works with Vice President, and using Google forms, to collect jersey numbers, names and sizes from each parent after teams are built in TeamSnap
- Works with the Vice President, Spiritwear Coordinator, and using Google forms, collects names and sizes from each parent for their athletes' camp gear, backpack or hoodie; after teams are built in TeamSnap. Provide data to the Spirit Wear Coordinator to give to swag vendors.
- Collects all background checks and concussion certificates from coaches.
- Provide finished Google form with completed names, sizes and jersey #'s to Riddell
- Order from Riddell or BSN sports any equipment (from approved budget) needed for the coming season
- Creates a list of personal uniform or equipment items that parents need to purchase. Provide a list to parents, via teamsnap.
- Works with coaches to determine playbook needs and makes binder/copies for each coach
- Distributes uniforms with Vice President and Team Moms
- Gives weekly football updates (practice reminders, game reminders, info from coaches) to President each Saturday to be included in Sunday's Cougar Connection letter
- Works with the VP and Team Moms to collect all football paperwork and helps to organize the

roster exchange binders.

- Collects from Team Moms and provides to the treasurer the 2 deposit checks and any checks provided for the Big Raffle.
- In collaboration with VP (and President if necessary) attends all Freshman and JV games and is in charge of the weigh-ins and in-game equipment repairs
- In collaboration with VP (and President if necessary) sets up and closes down for all home games at Stoney Stadium.
- Collects uniforms and gives the treasurer the names of players that did not return a uniform so that their deposit check can be cashed
- Inventories uniforms and football equipment for end of season report
- Refurbishing of helmets