



Director of Volunteers

Non-Voting member - 3 year term

Responsibilities may include but are not limited to the following:

- Create, maintain, and send out the season's volunteer list of jobs to all families through Sign-Up Genius
- Check volunteer list weekly and work with president and Director of Communications to communicate any spots that need to be filled (this may need to be communicated daily until all spots are filled)
- Attends both freshman and JV games- must arrive 30 min. before each game to set up the "volunteer check-in station" and pass out lanyards to each volunteer
- Works with president and game announcer to announce any unfilled volunteer needs before game time and finds people to fill these slots
- Organizes Supplies: 50/50 raffle buckets and tickets, starter money for each 50/50 bucket (see treasurer for \$ and give the treasurer any money earned after the game), lanyards for each volunteer working at the game, a table for volunteer check in
- After the game, gives the large football water jugs to the next family responsible to filling them
- Gives final report of families that did/did not fulfill volunteer commitment to treasurer and president